

## JAMAICA LIBRARY SERVICE ST. MARY PARISH LIBRARY NETWORK

Any reply to this correspondence should be addressed to the SENIOR LIBRARIAN and not to any officer by name

CLAUDE STUART PARK  
PORT MARIA P.O.  
ST. MARY, JAMAICA, W.I.  
TELEPHONE: (876) 994-2213, 322-3645  
FAX: (876) 994-9520, 725-0882  
Email: stmary@JLS.gov.jm  
Website: www.jls.gov.jm

Ref. No.....

July 10, 2019

Mr. Christopher Barton  
Cawayne Barton Foundation  
1A Farquharson Lane  
Port Maria P.O.  
St. Mary

Dear Mr. Barton

**Re: Request for assistance with public areas of the Parish Library**

As a follow-up to a meeting held with you July 1, 2019 it was agreed that the Cawayne Barton Foundation would be willing to assist the St. Mary Parish Library in a beautification project of the public areas of the library. The project would also include the installation of air conditioning units and books where possible. Kindly see below a proposed estimate for things needed in order of priority and some supporting invoices.

**Estimate**

***High Priority***

Quantity	Description	Total
4	24000 BTU Air Conditioning Unit 2 Adult Lending Department & 2 Junior Department (See Quotation attached)	\$503,940.00
3	To repaint 3 Departments – Material and Labour (Junior Department, Adult Lending and Adult Reference Department) – Prepared by Building Officer at market value however; local workmanship maybe less as well as cost for paint (see also sample invoice).	\$233,160.00

**Books**

***General Junior Fiction books are needed for home***

*Loan purposes for all age groups. Paperback romance novels for adults are also welcomed. The foundation may decide on a sum for the purchase of these material. (See photograph to show the urgency of which these are needed. See also donation guidelines for books and other resources.)*

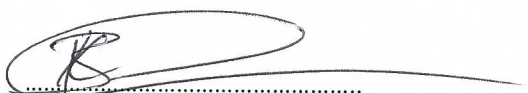
**Medium Priority**

Quantity	Description	Total
	To repair and varnish furniture including 2 Issue Desks at the Adult Lending and Junior Departments. See proposed estimate attached.	\$169,315.00
	To re-upholster stools and bench in the Adult Lending and Junior Departments. See estimate attached.	\$ 53,000.00
3 Rolls	Fabric for decoration purposes when there is an event (Purple, yellow and green) @ \$11,068.00 per roll	\$ 33,000.00

**Low Priority**

Quantity	Description	Total
1	Singer Sewing Machine	\$ 25,625.00
3	Bean Bags @ \$10,638.00	\$ 31,914.00
2	Big Rug @ \$7,500.00 ea.	\$ 15,000.00
<b>Stuff toys and puppets for children activities (The foundation may decide)</b>		
4	Indoor plants are needed and cost will be provided as soon as possible @ \$2,500.00 ea.	\$ 10,000.00
15 yds.	Material for valance @ \$600.00	\$ 9,000.00
		<b><u>\$1,083,954.00</u></b>

Regards



Kereen Burton (Mrs.)  
Senior Librarian